Council of Chairs

Thursday, September 12, 2013

245 Patterson Office Tower

9:00am – 10:30am

Agenda

1. Teaching for Wired and IDPs

The dean reiterated that the faculty must talk with their chairs about plans for teaching in special programs and that the chairs must approve it.

1. Enrollment Numbers

Jesse Hedge talked to the group about enrollment numbers for departments and areas. He handed out a report and stressed that the data does not compare apples to apples. His team is working on strategies to increase our majors.

1. Student workers re: DUS and DGS

There have been concerns about using student workers to help the Directors of undergraduate and graduate studies. We require each student to sign a confidentiality agreement and so we see no problem with this system.

1. Announcements
   1. STS and Instructional document to circulate among departments: The executive committee would like each department to review and comment on the document. Comments can be directed to David Hamilton.
   2. Faculty awards and funding
   3. Hall of Fame recipients: Jane Vance, English; Marcus McEllistrem, Physics and Astronomy; Paul G. Sears, Chemistry; Robert E. Rich and Ben Chandler.
   4. TRS reports
   5. Teacher course evaluations: These will be handled by the department managers
   6. Department budgets: We do not have the summer school profit numbers yet
2. Other

Dean Kornbluh has been working with Kelvin O’Dell, University Project Management, Mark Meier, Vinnie Cassone, and the Architects on the new science building. The plan is for the building to house research space, wet labs, offices, and several large lecture halls. Dean Kornbluh also speculated on the new dorms and potential future renovations to other building around campus.

1. Additional College Reminders
   1. September 16: Sabbatical Reports due
   2. September 17: Viva Mexico Kickoff, Student Center Patio, 12:00-3:00
   3. September 17: Promotion and Tenure Dinner, 209 Main, 6:00- 9:00
   4. September 20: VRP Research Support Grants Due to Betty Lorch
   5. September 26: Council of Chairs Meeting, 245 POT, 9:00 – 10:30
   6. September 27: Hybridization Workshop, location and time TBD
   7. October 1, Provost Visit, 245 POT, 9:00-10:30
   8. October 4, Dean’s List Reception, Grand Ballroom, 3:30 – 5:00
   9. October 11: Hall of Fame, Singletary Center, 3:30 – 5:00