**Curriculog Questions**

**Curriculog requires responses to ALL questions below.**

What is the course title? Please include course numbers and title for catalog, e.g. FR 101, Elementary French. If course already exists, title needs to match current title, or please indicate that you are seeking a title change.

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What is the rationale for this proposal?

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Is this course primarily lecture, seminar, or discussion?

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How many credit hours is this course? (Usually 3).

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Is this course repeatable for additional credit? If YES, Maximum number of credit hours:

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Course description for bulletin (this needs to be identical to the description in your syllabus):

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Prerequisites (if none, write none):

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Course will be offered in which semester(s): fall, spring, summer, winter

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Will course be offered every year? If no, explain:

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What enrollment (per section per semester) may reasonably be expected?

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Will course be of interest to a significant number of students outside the degree program? If yes, explain.

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Which category is most applicable to this course? Choose a, b, or c.

a) Traditional – Offered in Corresponding Departments at Universities Elsewhere

b) Relatively New – Now Being Widely Established

c) Not Yet Found in Many (or Any) Other Universities

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**Distance Learning**

**Sample answers provided; feel free to modify to match your course specifications. All courses must be submitted for DL approval.**

How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

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| In order to complete the course, the students will meet with the instructor either three times a week for 50 minutes or two times a week for 75 minutes, depending on scheduling. The course uses (1) Canvas to disseminate all course information, (2) Zoom, an interactive web conferencing tool, to run class meetings and office hours, and (3) email & campus phone information of instructor to promote communication with students. All assignments will be submitted and graded online through Canvas. Students and faculty will communicate through Canvas through discussion boards/posts, assignments, quizzes, and messaging. The course will conform to the University Senate Syllabus Guidelines. |

How do you ensure that the experience for DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

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| A variety of texts and resources are used to provide students with the most relevant information. All materials, assignments, workload expectations, discussions, etc., will remain the same whether the class is in person or DL. All assignments are submitted and graded through Canvas. |

How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

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| All assignments will be submitted through Canvas, which students must sign into and is password protected. Student work will also be reviewed to ensure no plagiarism has come into effect. All students will be expected to adhere UK's plagiarism policies. |

How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

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| Students will have access to advising, computer/technology assistance, library access, and opportunities to interact in a virtual environment with their faculty instructor. The instructor will provide timely feedback on assignments and online office hours and group meetings. Students will be provided with a syllabus that contains reminders of where they can access support services for various needs.  |

How do course requirements ensure that students make appropriate use of learning resources?

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| The topics, readings, and assignments for each class session will always require students to make use of the required readings, which all exist in online and public domain archives. |

Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

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| There are no laboratories or special equipment needed for the course.  |

How are students informed of procedures for resolving technical complaint? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Canvas Support Hotline/Chat or ITS Service Desk?

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| Technical resources will be listed in the syllabus and on the Canvas course page. Students will be encouraged to contact the ITS Service Desk or Canvas Support depending on the potential tech problem at hand. |