

MCLLC Department Funding Application Form

- MCLLC Department Funding can be used for any projects (e.g., events, activities, items, materials, incidentals) that working groups would like to fund, beyond their annual allotted budget. To apply, please submit this form to the chair via email attachment.
- Application Deadline: End of the 4th week of each semester. After the deadline, applications will be accepted on a rolling basis until funding is exhausted.

1. Working Group:

2. Name of the Organizing Faculty Member:

3. Project Description (Feel free to attach a separate sheet as needed):

4. Dates/Period:

5. Location:

6. Projected Number of Attendees:

7. Budget Plan (Feel free to attach a separate sheet as needed):

Budget Item	Cost	Request to MCLLC Dept. Funding	Other Sources
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total	Total Cost	Total Request to MCLLC Dept. Funding	Total Other Sources
	\$	\$	\$